

Add Titles, Descriptions, Complete the Media Description Sheet – Moving Image

These instructions refer to SlideRoom Step 6: Add Media.

Upon uploading your video file, click on the Edit Details caption below the object you've just uploaded. Fill in all the fields as indicated. The Genre/Style field is for you to indicate the type of piece you are submitting (e.g., art video, art film, virtual reality, documentary, animation, movie: fiction/drama/fantasy, interactive/game, video/computer installation, performance, inter-disciplinary). If your work does not fit well into traditional categories, you can provide your own category description or a brief explanation. The Complete Work or Excerpt field is for you to indicate whether you have presented a complete, free-standing work or whether it's an excerpt from a larger piece. Note that the jurors are instructed to review between 10 and 15 minutes of video for each applicant. If you have submitted more than 15 minutes of material, use the beginning of the Description field to direct the jury to that material which you consider most important. Without such a comment, the jury will assume that your files were uploaded in the order of their importance or quality. After that optional comment, you are welcome, but not required, to provide a brief narrative commentary on your piece.

These instructions will help you fill out the Media Description Sheet write-able pdf form (next page).

The information in the Media Description Sheet provides supplementary but important information that allows us to more intelligently evaluate your selections. This is a write-able pdf form so you can key directly into it. Except for the first question, all the others are Yes or No. If your answer is No, click into the No button. If it's Yes, click into the Yes button and enter a number in the space and also in the explanation space to the right so that the information is cross-referenced (see example below). When the form is complete, it should be uploaded among your media files in Step 6. Please make this your final upload.

If you are not familiar with completing and then uploading a write-able pdf form and are having difficulty with this step, contact the I-Park office and we can give you assistance or suggest a work-around.

Glossary:

- Medium/Media:** You can enter a few words here to indicate film size/type, primary software platform, method of animation, etc.
- Interactivity:** Is your piece designed to elicit participation and does your piece respond to such?
- Improvisation:** If there are performers in your piece, are they acting according to a written script or are they permitted/encouraged/required to improvise their performance or participation?
- Random:** Apart from the issues of interactivity with and performances by human participants, does your piece provide for the introduction of random elements (computer-generated, environmental) that control or influence the piece?
- Work in Progress:** Have you submitted as your selection a Work In Progress (or it a substantially completed piece)?
- Presentation:** Has this work been presented or installed publicly? If so, your comment should indicate about how many times and the type(s) of settings.
- Collaboration:** Was this work conceived and/or produced to a substantial degree in collaboration with another creative partner or partners?

Example:

Upload 1: Title of Selection	<input type="text" value="Deer Horned Frogs"/>
Medium/Media:	<input type="text" value="Sony HD Video Camera, Final Cut Pro"/>
Interactivity:	<input type="radio"/> Yes <input type="text" value=""/> <input checked="" type="radio"/> No
Improvisation:	<input type="radio"/> Yes <input type="text" value=""/> <input checked="" type="radio"/> No
Random:	<input checked="" type="radio"/> Yes <input type="text" value="1"/> <input type="radio"/> No
Work in Progress:	<input checked="" type="radio"/> Yes <input type="text" value="2"/> <input type="radio"/> No
Presentation:	<input checked="" type="radio"/> Yes <input type="text" value="3"/> <input type="radio"/> No
Collaboration:	<input checked="" type="radio"/> Yes <input type="text" value="4"/> <input type="radio"/> No
Notes:	(1) Random elements include natural, unexpected actions of deer horned frogs in their habitat, no literal "script" was written (2) Submission is initial rough draft (3) Film is scheduled for presentation at the Nature Conference in Spring 2010 (4) Composer commissioned to create soundtrack for film

Media Description Sheet: Moving Image
Use this format for your video samples only

Upload 1: Title of Selection

Medium/Media:

Interactivity:	Yes	No	Notes:
Improvisation:	Yes	No	
Random:	Yes	No	
Work in Progress:	Yes	No	
Presentation:	Yes	No	
Collaboration:	Yes	No	

Upload 2: Title of Selection

Medium/Media:

Interactivity:	Yes	No	Notes:
Improvisation:	Yes	No	
Random:	Yes	No	
Work in Progress:	Yes	No	
Presentation:	Yes	No	
Collaboration:	Yes	No	

Upload 3: Title of Selection

Medium/Media:

Interactivity:	Yes	No	Notes:
Improvisation:	Yes	No	
Random:	Yes	No	
Work in Progress:	Yes	No	
Presentation:	Yes	No	
Collaboration:	Yes	No	

Upload 4: Title of Selection

Medium/Media:

Interactivity:	Yes	No	Notes:
Improvisation:	Yes	No	
Random:	Yes	No	
Work in Progress:	Yes	No	
Presentation:	Yes	No	
Collaboration:	Yes	No	